



Sample Email for your Employees

Example email

- Below is a sample email to be used to share your company's team information and promote sign-ups to your participants. A Word document with a sample email (which you can copy) can be found on the ACC website by clicking on the "Event Information" link on the ACC homepage.

ACC Participant,

Welcome to the 2023 Atlanta Corporate Challenge! We will be using a web application called League Lab powered through Atlanta Sport and Social Club to keep track of Atlanta Corporate Challenge participation.

To get started, please visit the link provided (**insert link**) which walks you through creating an account. This account will be directly associated with your company and you will be automatically placed on the list of participants once your registration is complete.

After you have created your profile, please sign the electronic waiver. You will then be able to sign up for events in which you have interest using the [Event Interest Form](#). You can return to the website

anytime and sign-in by simply clicking on “Sign-In” from the Atlanta Corporate Challenge homepage (with the username and personal password you created on your first visit). You can also download the Atlanta Sport and Social Club App for easy access to schedules, rules, participant perks as well as messaging your team.

App Download Here:

[Apple](#)

[Android](#)

At the site you can:

- ✓ See event rules and dates
- ✓ Sign-up for events
- ✓ Modify your contact information
- ✓ Submit your interest to volunteer for your company